



GOODS RECEIVED NOTES (APPENDIX 1)

UNLOCKING TALENT
DELIVERING RESULTS

UiTM TECHNOVENTURE SDN. BHD. Registration No. 201101020378 (948513-M)

Project no. : UTVSB/CS/P. _____
Doc Date : _____

For UTV use only (Receive date)

UiTM Technoventure Sdn. Bhd. (948513-M)
Ground Floor, UiTM-MTDC Technopreneur Centre
Universiti Teknologi MARA (UiTM)
40450 Shah Alam

**Procurement procedures state that a confirmation of received of goods must be obtained prior to payment of all invoices.

Project Title: _____

Date of goods received: _____ Date invoice received: _____

Invoice Number: _____ Vendor: _____

Delivery location: _____

Your signature below acknowledges the delivery and receipt of goods depicted on the packing slip and authorizes payment of the invoice.

NO.	DETAILS OF GOODS (Specify Product Name, Brand, Model and No. Series)	RECEIVED DATE	DELIVERED QUANTITY	RM/UNIT	COMMENTS

Please submit complete documentation to avoid payment delay.

Approval & Certification:

I hereby certify that the above expenditures are related to professional, teaching, research or service activities of the Consultancy Project, and are in accordance with the applicable policies and guidelines which I have reviewed.

CONSULTANT (compulsory to sign & stamp on part A,B and C)		UTV USE ONLY
A. GOODS RECEIVED BY		
B. VERIFIED BY		
C. APPROVED BY		

* You may email us at consultancy@uitmtechnoventure.com.my.

UiTM TECHNOVENTURE SDN. BHD. (948513-M)
Ground Floor, UiTM-MTDC Technopreneur Centre, Universiti Teknologi MARA (UiTM), 40450 Shah Alam, Selangor, Malaysia.

Form No: UTV/OPR/F-03(A1)/001
REV: 001

Page : 1

